



Position Title:	Registered Practical Nurse – Designated Offload Nurse
Position Status:	Temporary Full Time until March 31, 2027
Rate of Pay:	\$38.64 – 39.02
Posting No.:	26- 162
Posting Date:	September 17, 2026
Deadline to Apply:	Internal: September 23, 2026 by 1600 hours External: Until Filled

About the Position

Norfolk General Hospital is seeking a Registered Practical Nurse to fill a temporary role as a Designated Offload Nurse in the Emergency Department. The Designated Offload Nurse will be required to receive all EMS patients from Triage and act as first point of contact for patients. This includes primary assessment, utilizing proper medical directives and other duties as assigned. You will also collaborate with the CPL or RN and ensure transfer of patients to the ED is priority to support further EMS offload.

Education & Qualifications

- Current registration in good standing from the College of Nurses of Ontario with no restrictions to practice
- Current emergency nursing experience
- Demonstrated practice reflecting the CNO professional standards of:
 - Service to the public
 - Knowledge
 - Application of Knowledge
 - Ethics
 - Continued competence
 - Professional Behaviour – accountability/responsibility
- IV Certification
- Current ACLS certificate preferred
- Current CPR certificate – BCLS-C level
- TNCC, ENPC, PALS, Critical Care or Emergency Care Certification preferred
- Able to apply standards from the National Emergency Nursing Association and Canadian Association of Critical Care Nurses to nursing practice
- Able to work in fast turnaround areas and in critical patient situations
- Good interpersonal skills and interdisciplinary relationships
- Computer skills - familiar with Meditech order entry and documentation systems
- Excellent attendance record and ability to work shifts, weekends and holidays as required.
- Adherence to all health and safety policies, procedures and provisions and the recognition and reporting of unsafe hazards and work practices

About Us

Located in Simcoe, Ontario, Norfolk General Hospital provides exceptional healthcare to a municipality of approximately 69,000 people. Our area of focus provides a continuum of service throughout the life span of the people we serve including Emergency, Critical Care, Obstetrics, Pediatrics, Medicine, Surgery, and Complex Continuing Care. Employing approximately 550 highly skilled and dedicated employees, Norfolk General Hospital continues to be a full service 106-bed hospital with round the clock on-call coverage of Specialists in Surgery, Anesthesia, Internal Medicine, and Obstetrics, as well as on-site 24 hour per day medical coverage.

Hours of Work: Must be available to work a variety of shifts, weekends & Holidays as required.

Interested applicants must submit a current **cover letter and resume** to the Human Resources Department referring to the above posting number. Internal please apply via the internal email External Applicants are to respond via email to: ngghr@ngh.on.ca

In order to ensure equal opportunities during the recruitment and selection process, Norfolk General Hospital and Norfolk Hospital Nursing Home provides accommodations for applicants with disabilities, upon request.

Norfolk General Hospital and Norfolk Hospital Nursing Home thanks all applicants for their interest. Please note that only those applicants selected for an interview will be contacted.