



**Position Title: Medical Laboratory Technician Assistant (LTA)**

**Position Status: Part Time - 2 Vacancies**

**Posting No.: 24-221**

**Hourly Rate: \$33.54 - \$38.04**

**Posting Date: October 29, 2024**

**Deadline to Apply: November 5, 2024**

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**About the Position**

Norfolk General Hospital is seeking a Medical Laboratory Technician. Medical Laboratory Assistants work in both the core lab and the pathology laboratory. The current position will be working predominantly in the core-lab. Opportunities to train in pathology are offered out to NGH employees when there is an opportunity in pathology.

The ideal candidate would be dedicated to patient care and committed to championing the Hospital's Mission to relieve illness and suffering, and help people live healthier lives and will be responsible for the following.

- Adhere to department policies and procedures related to:
- Provision of patient focussed care
- Client Service and communication in accordance with the mission, vision and values of the organization
- Performance of laboratory specimen collection, ECG, computer data entry, specimen handling and processing, preventative maintenance, and inventory and supply management
- Adherence to all health and safety policies, procedures and provisions and the recognition and reporting of unsafe hazards and work practices

**Education & Qualifications**

- Postsecondary school diploma from a recognized MLA course
- MLA Certification with either OSMT or CSMLS preferred
- Experience in phlebotomy and performing ECG testing and ability to perform all duties as per the classification
- One-year experience in multi-disciplinary health services environment preferred
- Personal attributes- self-starter who has the ability to work well with frequent interruptions in a fast-paced medical setting. Highly developed organization skills and the ability to multitask
- Demonstrates excellent customer relation skills and ability to work both in a team environment, and independently
- Experience with a laboratory information system to include accurate and efficient data entry skills. Other computer experience, i.e. Microsoft Office an asset
- Excellent attendance record

**Hours of Work:** Must work shifts, weekends, holidays and on-call as required

**About Us**

Located in Simcoe, Ontario, Norfolk General Hospital provides exceptional healthcare to a municipality of approximately 69,000 people. Our area of focus provides a continuum of service throughout the life span of the people we serve including Emergency, Critical Care, Obstetrics, Pediatrics, Medicine, Surgery, and Complex Continuing Care. Employing approximately 550 highly skilled and dedicated employees, Norfolk General Hospital continues to be a full service 106-bed hospital with round the clock on-call coverage of Specialists in Surgery, Anesthesia, Internal Medicine, and Obstetrics, as well as on-site 24 hour per day medical coverage.

Interested applicants must submit a current **cover letter and resume** to the Human Resources Department. For External applications to: [nghhr@ngh.on.ca](mailto:nghhr@ngh.on.ca)

In order to ensure equal opportunities during the recruitment and selection process, Norfolk General Hospital and Norfolk Hospital Nursing Home provides accommodations for applicants with disabilities, upon request.

Norfolk General Hospital and Norfolk Hospital Nursing Home thanks all applicants for their interest. Please note that only those applicants selected for an interview will be contacted.