



**Position Title:** Dietary Aide/Porter – Nutrition & Food Services  
**Position Status:** Part Time – 8 Vacancies  
**Rate of Pay:** \$22.43 - \$23.07 hourly  
**Posting No.:** 22-208  
**Posting Date:** August 10, 2022  
**Deadline to Apply:** Internal: August 17, 2022 External: Until Filled

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**Position Qualifications:**

- Minimum Grade 12 education.
- Valid Safe Food Handling Certificate
- Foodservice Workers Certificate
- Ability to read, write, speak and follow written and verbal instructions in English
- Able to perform basic mathematical calculations
- Ability to exercise good judgment
- Excellent customer service skills
- Physically capable of performing all duties including lifting, twisting, bending, walking and standing for pro-longed periods of time and carrying various items and weights up to 30 lbs
- Ability to maintain a co-operative working relationship with other members of the health care team
- Excellent attendance record
- Work within established deadlines and in high temperatures and humidity
- Must be able to work shifts, weekends and holidays

**Principal Position Duties and Responsibilities:**

- Learn, understand and memorize various details of the job including special diet information, sanitation techniques, proper food handling, proper chemical handling, proper equipment operation and cleaning and a wide variety of routines specific to various shifts.
- Portion food and beverages according to specific count demonstrating appropriate food handling technique and portion control.
- Work various positions on tray line serving food neatly and accurately according to patients' menu demonstrating a clear understanding of clinical diets.
- Deliver trays to patient bedside and pick up soiled trays.
- Meal service and delivery to NHHH residents using a dining room style service as well as dining room clean up following meal service.
- Assembly and distribution of patient and bulk nourishments.
- Working various positions on the dishwasher.
- Preparation, set up and distribution of catering as required.
- Required to adhere to all health and safety policies, procedures and provisions set up by management.

**How to Apply:** Interested applicants must submit a **cover letter and updated resume** to the Human Resources Department by email to: External to: [ngghr@nggh.on.ca](mailto:ngghr@nggh.on.ca) referring to the above posting number.

In order to ensure equal opportunities during the recruitment and selection process, Norfolk General Hospital and Norfolk Hospital Nursing Home provides accommodations for applicants with disabilities, upon request.

Norfolk General Hospital and Norfolk Hospital Nursing Home thanks all applicants for their interest. Please note that only those applicants selected for an interview will be contacted.