NORFOLK GENERAL HOSPITAL

BOARD OF DIRECTORS

A meeting of the Board of Directors was held on Wednesday, April 6, 2016 at 1730 hours in the Board Room of the Norfolk General Hospital.

PRESENT: B. Snowden, Chair; T. White; E. Coffey; F. Gelinas; P. Maletta; V. Pepper; M. Dawson; Dr. Gabel (left at 7:00 p.m.); Dr. Graham; B. Miller; T. Thomson; G. Johnson; K. Isfan; G. Hamill; G. Sinnesael, Recorder.

REGRETS: N. Kokkoros; Dr. Thorpe.

GUESTS: The following WHGH Board Members attended the presentation: W. Sardine, Chair; R. Harnett; D. Skye.

1. CALL TO ORDER
The Chair called the meeting to order.

2. MISSION REVIEW
P. Maletta read the Mission Statement and Values.

3. PRESENTATION
Anthony Dale, President and CEO of the Ontario Hospital Association provided a presentation on the "Evolving Healthcare Agenda", as attached to these minutes. The Board was given the opportunity to ask questions after his presentation.

4. APPROVAL OF AGENDA
It was decided to add Ransomware to the agenda.

It was, MOVED BY: M. Dawson
SECONDED BY: B. Miller
to approve the agenda with the above addition.
CARRIED

5. DECLARATION OF CONFLICT OF INTEREST – None declared.

6. QUALITY/STRATEGIC MATTERS FOR DECISION/DISCUSSION

6.1 Patient Story
G. Johnson reviewed the Patient Story, as attached to the agenda and provided a thank you letter for information from a grateful patient.

6.2 Quality Improvement Plan (QIP) 2016/17
G. Johnson reviewed the highlights of the 2016/17 QIP, as attached to the agenda.

It was, MOVED BY: R. Duwyn
SECONDED BY: P. Maletta
to approve the 2016/17 Quality Improvement Plan.
CARRIED

6.3 Financial Report for the Period Ending February 29, 2016
T. Thomson reviewed the financial report, as attached to the agenda.

It was, MOVED BY: V. Pepper
SECONDED BY: T. Thomson
to approve the Financial Report for the period ending February 29, 2016. CARRIED

7. MATTERS FOR DISCUSSION

7.1 Report to the Board from Senior Management
K. Isfan reviewed the report, as attached to the agenda.

G. Johnson reviewed the highlights of the meeting with the HNHB Emergency Department physician lead and LHIN staff, as distributed at the meeting. She noted that we are holding steady for performance, and continue to do well in hitting our metrics.

7.2 Chief of Staff Report
Dr. Gabel reviewed the report, as attached to the agenda.

7.3 Ransomware
T. Thomson reviewed the events of the “ransomware” scare, as follows. The hospital’s website was infected and caused “ransomware” to be distributed to computers that accessed our website (ransomware encrypts files; the writers of the ransomware then demand a ransom in return for unencrypting the files).

At NGH, 3 PCs and some files on the shared drive were affected. The PCs were replaced. Contents on the PCs and shared drive were reloaded using backup files. No ransom was paid.

No confidential information on Meditech (patient or other) was at risk. The infection no longer exists on the website. It was identified on February 22 and was eliminated the same day. Software on our website was upgraded to protect against this type of infection.

It was suggested that we should have done a press release so the public would know that no patient information was compromised. It was also suggested that going forward we should have a policy to address this.

8. CONSENT AGENDA
   8.1 Approval of Board Minutes – March 2, 2016
   8.2 Quality Committee – March 18, 2016
   8.3 Finance Committee – March 23, 2016
   8.4 WHGH/NGH Joint Governance Committee – March 21, 2016
   8.5 Foundation Report
   8.6 Volunteer Association Report.

   It was, MOVED BY: M. Dawson
   SECONDED BY: B. Miller
   to approve the above reports. CARRIED

9. ADJOURNMENT
   The meeting adjourned to "In-Camera" at 1856 hours.

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B. Snowden, Chair K. Isfan, Secretary