NORFOLK GENERAL HOSPITAL

BOARD OF DIRECTORS

A meeting of the Board of Directors was held on Wednesday, April 5, 2017 at 1730 hours in the Board Room of the Norfolk General Hospital.

PRESENT: B. Snowden, Chair; T. White; E. Coffey; F. Gelinas; P. Maletta; V. Pepper; M. Dawson; R. Duwyn; R. Gelbard; J. Mulheron; T. Stickl; Dr. Gabel; B. Miller; G. Hamill; T. Thomson; K. Isfan; G. Sinnesael (Recorder).

REGRETS: N. Kokkoros; Dr. Thorpe; H. Riddell.

1. CALL TO ORDER
The Chair called the meeting to order.

2. MISSION REVIEW
R. Duwyn read the Mission Statement.

3. BOARD EDUCATION
K. Isfan provided a presentation on AIDET (Acknowledge, Introduce, Duration, Explanation, and Thank You). This engagement model approach can be used for patients and families, hospital leaders, employees and clinicians to help reduce anxiety, and create better working relationships.

4. APPROVAL OF AGENDA
The following was added to the agenda:
- hot water supply pipe burst
- Advancing Patients First: The Implementation Plan webcast.

It was, MOVED BY: M. Dawson
SECONDED BY: R. Duwyn
to approve the agenda with the above additions.
CARRIED

5. DECLARATION OF CONFLICT OF INTEREST – None declared.

6. QUALITY/STRATEGIC MATTERS FOR DECISION/DISCUSSION

6.1 Quality Improvement Plan (QIP)
The QIP has been submitted to HQO and requires Board approval.

It was, MOVED BY: M. Dawson
SECONDED BY: V. Pepper
to approve the Quality Improvement Plan, as attached to the agenda.
CARRIED

6.2 Draft Budget

T. Thomson reviewed the 2017/2018 Proposed Budget, as attached to the agenda.

It was, MOVED BY: R. Duwyn
SECONDED BY: J. Mulheron

WHEREAS the draft budget shows a shortfall:
AND WHEREAS due to the significant size of the funding shortfall, not enough cost savings can be found to achieve a balanced budget without reducing or eliminating services;
AND WHEREAS the consensus of the Board was that a reduction or elimination of services to the community would not be appropriate;
AND WHEREAS the communications from the LHIN indicate it does not support the reduction or elimination of services;
AND WHEREAS the Ministry of Health and Long-Term Care has indicated through its actions that it does not support the reduction or elimination of services;
AND WHEREAS the OHA has performed analysis that indicates medium-sized hospitals such as NGH are disadvantaged by the funding methodology. This has been acknowledged by the Ministry of Health and Long-Term Care and potential funding solutions are currently being considered;
AND WHEREAS the LHIN has been informed of the hospital's projected deficit and, as a result, the worsening cash position, and the LHIN supported increasing the hospital's cash advance to $2.5M in 2016/17;
AND WHEREAS the LHIN has stated verbally that NGH will be provided with a waiver with respect to the requirement to have a balanced budget in 2017/18;

THAT even though the Hospital Service Accountability Agreement does not allow the Board of Directors of Hospitals to pass a budget that shows a deficit, given the above issues and the knowledge of the deficit by this LHIN, and its assistance, it is hereby moved that the 2017/18 draft budget of NGH be approved.

CARRIED

6.3 Five Year Capital Budget

T. Thomson reviewed the 5 Year Capital Budget for 2017/2018 - 2021/2022, as attached to the agenda.

It was, MOVED BY: R. Gelbard
SECONDED BY: B. Miller

to approve the 5 Year Capital Budget for 2017/2018 - 2021/2022.

CARRIED

6.4 Patient Story - Nil.

6.5 Advancing Patients First: The Implementation Plan
M. Dawson indicated that she and a few other board members attended this OHA webcast. She touched on the highlights of the webcast such as the patient's first legislation, and planning for the transition for CCAC to move over to the LHIN.

7. MATTERS FOR DISCUSSION

7.1 Report to the Board from Senior Management
K. Isfan reviewed the report, as attached to the agenda.

K. Isfan also reported the following:

- The NGH Communication Plan was provided for information. E-mail her if you have any questions.
- The RFP has been sent out for executive compensation and should be back in a few weeks.

7.2 Chief of Staff Report
Dr. Gabel reviewed the report, as attached to the agenda.

7.3 Hot Water Supply Burst
R. Duwyn mentioned the water supply burst in March and noted there was a great response from hospital staff. He asked questions about the leak, and if there was an investigation done to identify the cause so this does not happen again.

8. CONSENT AGENDA
8.1 Approval of Board Minutes – March 1, 2017
8.2 Joint Finance Committee Minutes - March 13, 2017
8.3 Joint Governance Committee Minutes - March 15, 2017
8.4 Volunteer Association
8.5 Foundation Report.

It was, MOVED BY: V. Pepper
SECONDED BY: B. Miller
to accept the reports.
CARRIED

9. ADJOURNMENT TO IN-CAMERA
The meeting adjourned to In-Camera at 1823 hours.

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B. Snowden, Chair K. Isfan, Secretary