NORFOLK GENERAL HOSPITAL

BOARD OF DIRECTORS

A meeting of the Board of Directors was held on Wednesday, June 5, 2013 at 1730 hours in the Board Room of the Norfolk General Hospital.

PRESENT: P. Hellyer; Chair; B. Snowden; J. Guilmette; J. Loncke T. White; G. Appleton; J. Barth; M. Robinson; P. Maletta; V. Pepper; Dr. N. Gabel; Dr. J. Thorpe; M. Peever; T. Thomson; B. DeRonde; K. Isfan; G. Sinnesael; A. Gautrea, MyFM Radio Station.

REGRETS: D. Archibald.

1. CALL TO ORDER
The Chair called the meeting to order at 1730 hours.

2. PRAYER
P. Hellyer led the meeting in prayer.

3. APPROVAL OF AGENDA
The agenda was approved with 5.1 and 5.5 being moved to the In-Camera agenda.

4. PRESENTATION
Connie Eppel, Director of Pharmacy provided an overview of the Pharmacy Department.

5. MATTERS FOR DECISION/STRATEGIC MATTERS FOR DISCUSSION

5.2 Board Chair Selection Process Guideline
It was, MOVED BY: M. Robinson
SECONDED BY: J. Barth
to approve the Board Chair Selection Process Guideline policy.
CARRIED

5.3 Member Nominating Policy
It was, MOVED BY: M. Robinson
SECONDED BY: J. Barth
to approve the Member Nominating policy.
CARRIED

5.4 Norfolk General Hospital By-Law No. 2013-1
After some discussion it was agreed to change the following before the By-Laws go to the Annual Meeting for final approval.

- Page 12 - (b)(i)
  It was, MOVED BY: T. White
  SECONDED BY: P. Maletta
  to change the percentage from 70% to 50%.
  CARRIED

- Page 9 - 3.7(d)
  It was, MOVED BY: T. White
  SECONDED BY: J. Barth
  to change the sentence to read:
  The Chair of the meeting shall be entitled to vote.
  CARRIED

- Page 20 – 9.7(a)
  It was, MOVED BY: T. White
  SECONDED BY: P. Maletta
  to change the sentence to read:
  The President and Chief Executive Officer shall be appointed by the Board. CARRIED

  It was, MOVED BY: B. Snowden
  SECONDED BY: G. Appleton
  to approve the By-Laws with the above amendments for final approval at the Annual Meeting.
  CARRIED

6. MATTERS FOR DISCUSSION

6.1 Patient Story
B. DeRonde shared a patient story which confirmed that medication reconciliation is an excellent safety initiative, and that the integration of information sharing is part of quality care.

6.2 President & CEO Report
K. Isfan reported the following:

- There has been a decline in the number of physicians covering the Emergency Department. With summer coming and shifts not being covered we have joined the E.D. Demonstration Project. Shifts have been picked up in June and July already.
- The Golf Tournament is at full capacity and they have all their sponsorship.
- Kelly and V. Florio, Director of NHNH went to another larger nursing home to learn more about quality indicators board reporting.
- She is the lead for Norfolk Health Links.
- Rural Medicine Week starts on Monday and we have had students pick NGH as their first choice. Kelly and C. Beam have met with the

Port Dover people who are trying to get the new medical center built, as we recruit for all of Norfolk not just Simcoe. They are getting involved in Rural Medicine Week and holding events, which helps to start the recruitment process.

6.3 V.P. Patient Care Report

B. DeRonde reviewed her report as attached to the agenda.

It was, MOVED BY: B. Snowden
SECONDED BY: J. Barth
to accept the report of the Vice-President of Patient Care.
CARRIED

6.4 Board Self-Assessment Questionnaire

J. Loncke thanked all who filled out the questionnaire. The results were very positive with regards to committees. The Board self assessment was positive as well. Needing more Board education around the medical staff credentialing process was mentioned. Quality & safety was mentioned and it is a matter of making sure people understand when we are talking about quality.

K. Isfan stated she will get a copy of the Guide to Good Governance for all the Board members.

7. CONSENT AGENDA

7.1 Approval of Board Minutes – April 29, 2013
7.2 Volunteer Association Report
7.3 Governance Committee – May 15, 2013
7.4 Quality Committee – May 17, 2013
7.5 Executive Committee – May 2, 2013

It was, MOVED BY: M. Robinson
SECONDED BY: J. Guilmette
to accept the reports. CARRIED

8. ADJOURNMENT TO IN-CAMERA

The meeting adjourned to In-Camera at 1921 hours.

_____ _____
P. Hellyer, Chair K. Isfan, Secretary