NORFOLK GENERAL HOSPITAL

BOARD OF DIRECTORS

A meeting of the Board of Directors was held on Wednesday, April 29, 2013 at 1730 hours in the Board Room of the Norfolk General Hospital.

PRESENT: P. Hellyer; Chair; B. Snowden; J. Loncke T. White; D. Archibald; G. Appleton; M. Robinson; P. Maletta; V. Pepper; Dr. N. Gabel; T. Thomson; B. DeRonde; K. Isfan; G. Sinnesael.

REGRETS: J. Guilmette; J. Barth; M. Peever; Dr. J. Thorpe; Dr. P. Rich.

1. CALL TO ORDER
The Chair called the meeting to order at 1730 hours.

2. PRAYER
P. Hellyer led the meeting in prayer.

3. APPROVAL OF AGENDA
The agenda was approved as circulated.

4. PRESENTATION
Joanne Kiefer, Director of Nutrition & Food Services/Housekeeping provided an overview of the role of the Nutrition and Food Services Department.

5. MATTERS FOR DECISION/STRATEGIC MATTERS FOR DISCUSSION

5.1 Strategic Planning
K. Isfan reviewed the information package as attached to the agenda. A discussion followed around a strategy to share our Strategic Plan and good news in the community. Everyone was in agreement with the process, and the Plan will be finalized over the summer months and then come back to the Board for discussion and approval.

5.2 Attendance at Open Board Meetings Policy
It was, MOVED BY: D. Archibald
SECONDED BY: P. Maletta
to approve the Attendance at Open Board Meetings policy.
CARRIED

5.3 Attendance at In-Camera Sessions of the Board Policy
It was, MOVED BY: M. Robinson
SECONDED BY: G. Appleton
to approve the Attendance at In-Camera Sessions of the Board policy.
CARRIED

5.4 Board Chair Role Description Policy

It was, MOVED BY: D. Archibald
SECONDED BY: V. Pepper
to approve the Board Chair Role Description policy.
CARRIED

5.5 Declaration of Compliance
K. Isfan reviewed the Declaration of Compliance Checklist and noted that everything that is laid out has been completed.

It was, MOVED BY: B. Snowden
SECONDED BY: M. Robinson
that the Board Chair sign the Declaration of Compliance.
CARRIED

6. CONSENT AGENDA
6.1 Approval of Board Minutes – April 3, 2013
6.2 Volunteer Association Report
6.3 Governance Committee – April 17, 2013

6.4 Executive Committee – April 18, 2013
P. Hellyer reviewed the Executive Compensation Under the Quality Improvement Plan (QIP).

It was, MOVED BY: B. Snowden
SECONDED BY: D. Archibald
to go with option number one for executive compensation under the QIP
. CARRIED

It was, MOVED BY: M. Robinson
SECONDED BY: B. Snowden
to accept the reports. CARRIED

8. ADJOURNMENT TO IN-CAMERA
The meeting adjourned to In-Camera at 1935 hours.

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P. Hellyer, Chair K. Isfan, Secretary