

**BOARD OF DIRECTORS**

**JUNE 7, 2017**

**Page 1 of 7**

**NORFOLK GENERAL HOSPITAL**

**BOARD OF DIRECTORS**

A meeting of the Board of Directors was held on Wednesday, June 7, 2017 at 1730 hours in the Board Room of the Norfolk General Hospital.

**PRESENT:** B. Snowden, Chair; T. White; E. Coffey; F. Gelinas; V. Pepper; M. Dawson (teleconference); N. Kokkoros; R. Gelbard; J. Mulheron; T. Stickl; Dr. Gabel; Dr. Thorpe; M. Kokus; G. Hamill; T. Thomson; H. Riddell; K. Isfan; G. Sinnesael (Recorder).

**REGRETS:** P. Maletta; R. Duwyn.

1. **CALL TO ORDER**

The Chair called the meeting to order.

- Building a Better Campaign video was shown for the Board.

2. **MISSION REVIEW**

T. Stickl read the Mission Statement.

3. **APPROVAL OF AGENDA**

It was,                MOVED BY:                R. Gelbard  
                              SECONDED BY:          J. Mulheron  
to approve the agenda as circulated.  
                              CARRIED

4. **DECLARATION OF CONFLICT OF INTEREST** – None declared.

5. **MATTERS FOR DECISION/STRATEGIC MATTERS FOR DISCUSSION**

5.1 **Holmes House Schedule G Declaration of Compliance**

T. Thomson reviewed the Holmes House Schedule G Declaration of Compliance, as attached to the agenda.

It was,                MOVED BY:                V. Pepper  
                              SECONDED BY:          T. Stickl

that the Chair of the Norfolk General Hospital Board of Directors sign the Holmes House Schedule G Declaration of Compliance for April 1, 2016 - March 31, 2017.

CARRIED

**BOARD OF DIRECTORS**

**JUNE 7, 2017**

**Page 2 of 7**

5.2 Draft Financial Statements

T. Thomson reviewed the Norfolk General Hospital draft Financial Statements, as attached to the agenda.

It was,           MOVED BY:           F. Gelinas  
                                SECONDED BY:        J. Mulheron

to approve the draft financial statements for fiscal year 2016/2017, for presentation to the Annual Meeting of the Corporation on June 20, 2017.

CARRIED

5.3 BPSAA Attestation

T. Thomson reviewed the BPSAA Attestation for April 1, 2016 to March 31, 2017, as attached to the agenda.

It was,           MOVED BY:           R. Gelbard  
                                SECONDED BY:        N. Kokkoros

to approve the BPSAA Attestation for April 1, 2016-March 31, 2017.

CARRIED

5.4 Quality Committee Terms of Reference for NGH & WHGH

M. Dawson reviewed the reason for the common terms of reference for both hospitals. Discussion followed around possible ramifications of having joint hospital documents, such as this. It was decided that we need clarification and to take WHGH out of the title.

It was,           MOVED BY:           M. Dawson  
                                SECONDED BY:        J. Mulheron

to approve the Quality Terms of Reference for Norfolk General Hospital.

CARRIED

6. QUALITY/STRATEGIC MATTERS FOR DECISION/DISCUSSION

6.1 Patient Story

H. Riddell commended the staff on the 4th floor and the Social Worker who are working with intense challenges. She spoke about the challenges with the spouse of a patient on the 4th floor who will never be able to go home. We are working on a plan to bring forward to the spouse so we can all work together. We have offered emotional help to him which has been refused. The family can become as much a patient as the patient.

7. MATTERS FOR DISCUSSION

## BOARD OF DIRECTORS

JUNE 7, 2017

Page 3 of 7

### 7.1 Report to the Board from Senior Management

K. Isfan reviewed the Strategic Plan updates for quarter 1 to quarter 4, as attached to the agenda. There was a discussion around getting an annual update to see the trend for the five years. Some of the indicators have been refreshed so there will not be 5 years but we can provide what we have.

The inpatient experience is relayed to staff at staff meetings, staff huddles and cafeteria chats.

She also reported the following:

- Letters patent for NGH were distributed for information and reviewed. This comes from a review of part of the Guide to Good Governance at the last Governance Committee Meeting.
- Julie Powell has resigned to take a job at St. Mary's hospital. We have contracted with the Goldie Company to recruit for a new director. They will have a shortlist for us next week. G. Hammill is working with the Golf Committee and so forth.
- Our Strategic Plan is 5 years old and we have issued an RFP for a new one for NGH & WHGH as two separate hospitals. Interviews are scheduled and once the successful company is picked, they may be contacting some of the Board over the summer for input.

### 7.2 Chief of Staff Report

Dr. Gabel reported the following:

- A team led by the general surgeons have interviewed applicants for a replacement for Dr. Mattar. They have picked one to try for a 3 month locum.
- Dr. Ferguson is accepting applications for an Obstetrician/ Gynecologist
- We have had a visit from a family physician who is considering moving to Norfolk County. This person is interested in doing obstetrics as well
- Two new Internists have joined the team, and will be doing call at this point.

## 8. CONSENT AGENDA

8.1 Approval of Board Minutes – May 3, 2017

8.2 Joint Governance Minutes - May 18, 2017

8.3 Joint Quality Committee Minutes - May 19, 2017

8.4 Joint Finance Committee Minutes - May 25, 2017

8.5 Volunteer Association Report.

**BOARD OF DIRECTORS**

**JUNE 7, 2017**

**Page 4 of 7**

It was,                      MOVED BY:              E. Coffey  
                                    SECONDED BY:        T. Stickl  
to accept the reports.

CARRIED

9. ADJOURNMENT TO IN-CAMERA

The meeting adjourned to In-Camera at 1825 hours.

---

B. Snowden, Chair

---

K. Isfan, Secretary