



Position Title: Occupational Health Nurse – Occupational Health
Position Status: Temporary Full Time
Posting No.: 20-190
Posting Date: November 26, 2020
Deadline to Apply: December 2, 2020

About the Position

Norfolk General Hospital is seeking a Registered Practical Nurse for our Occupational Health Department. The ideal candidate would be dedicated to employee health & safety and committed to championing the Hospital's Mission to relieve illness and suffering, and help people live healthier lives. This position works with the Occupational Health Physician and reports to the Director of Human Resources & Occupational Health. The incumbent:

- Participates in Occupational Health programs through various activities, i.e., pre-placement and periodic assessments, first aid provision, various immunization programs including the annual influenza vaccination program, health promotion/wellness programs
- Monitors and administers vaccination programs and communicable disease illness surveillance protocols
- Collects and analyzes usage statistics for compliance with flu campaign, staff vaccinations, status of departments (e.g. vaccinations of staff).
- Tracks COVID related employee absences and assists with their return to work program
- Conducts and supports qualitative and quantitative N95 fit testing
- Participates in various Communicable Disease Surveillance protocols.
- May assist with development and provision of workplace wellness programs.
- Maintains current and accurate records
- Prepares and submits reports as directed
- Completes other occupational health duties as assigned.

About Us

Located in Simcoe, Ontario, Norfolk General Hospital provides exceptional healthcare to a municipality of approximately 69,000 people. Our area of focus provides a continuum of service throughout the life span of the people we serve including Emergency, Critical Care, Obstetrics, Pediatrics, Medicine, Surgery, and Complex Continuing Care. Employing approximately 550 highly skilled and dedicated employees, Norfolk General Hospital continues to be a full service 106-bed hospital with round the clock on-call coverage of Specialists in Surgery, Anesthesia, Internal Medicine, and Obstetrics, as well as on-site 24 hour per day medical coverage.

Simcoe is less than one hour away from most major centers, including Hamilton and London, and only 90 minutes from the Greater Toronto Area. Situated in Norfolk County (Ontario's South Coast), Simcoe is not far from Lake Erie and the 88 miles of shoreline that includes long stretches of sandy beach.

Education & Qualifications

- RPN or RN with current registration in good standing from the College of Nurses of Ontario with no restrictions to practice
- Current BCLS is required and commitment to on-going renewal
- Minimum of 5 years' nursing experience with recent experience within an Occupational Health setting
- Comprehensive working knowledge of relevant legislation and guidelines – Occupational Health & Safety Act, Public Hospitals Act, Communicable Disease Surveillance Protocols for Ontario Hospitals MOHLTC, PIDAC Best Practices
- Demonstrated experience with Communicable Disease surveillance, immunization protocols and exposure management knowledge and experience
- Demonstrated knowledge in Health program promotion
- Demonstrated ability to provide quality care
- Demonstrated professional judgment, critical thinking and prioritization skills.
- Excellent interpersonal communication, team and customer service skills with the ability to articulate clear expectations and work collaboratively with a multi-disciplinary team
- Excellent organizational skills with the ability to set priorities, solve problems with evidence-based decision-making practices and resolve conflicts in a timely and efficient manner
- Evidence of continuing education and committed to ongoing professional development
- Proficiency in Microsoft Office Applications (Word, Excel, PowerPoint, Outlook);
- Experience with Parklane system an asset
- Adherence to all health and safety policies, procedures and provisions and the recognition and reporting of unsafe hazards and work practices

Hours of Work: Monday – Friday – 8:30 am – 4:30 pm

Interested applicants must submit a current **cover letter and resume** to the Human Resources Department by e-mailing nghr@ngh.on.ca, referring to the above posting number by 1600 hours on **December 2, 2020**.

In order to ensure equal opportunities during the recruitment and selection process, Norfolk General Hospital and Norfolk Hospital Nursing Home provides accommodations for applicants with disabilities, upon request.

Norfolk General Hospital and Norfolk Hospital Nursing Home thanks all applicants for their interest. Please note that only those applicants selected for an interview will be contacted.