



Position Title: Screener
Position Status: Temporary Part Time
Rate of Pay: \$18.00 per hour
Posting No.: 20-201
Posting Date: December 1, 2020
Deadline to Apply: December 8, 2020

About Us

Located in Simcoe, Ontario, Norfolk General Hospital provides exceptional healthcare to a municipality of approximately 69,000 people. Our area of focus provides a continuum of service throughout the life span of the people we serve including Emergency, Critical Care, Obstetrics, Pediatrics, Medicine, Surgery, and Complex Continuing Care. Employing approximately 550 highly skilled and dedicated employees, Norfolk General Hospital continues to be a full service 106-bed hospital with round the clock on-call coverage of Specialists in Surgery, Anesthesia, Internal Medicine, and Obstetrics, as well as on-site 24 hour per day medical coverage.

Simcoe is less than one hour away from most major centers, including Hamilton and London, and only 90 minutes from the Greater Toronto Area. Situated in Norfolk County (Ontario's South Coast), Simcoe is not far from Lake Erie and the 88 miles of shoreline that includes long stretches of sandy beach.

About the Position

Norfolk General Hospital is seeking Screeners. The ideal candidates would be dedicated to patient care and committed to championing the Hospital's Mission to relieve illness and suffering, and help people live healthier lives.

Responsibilities:

- Effectively screen all patients and visitors arriving at the Hospital, in accordance with guidelines set by the Hospital, and Public Health.
- Where appropriate ensure that patients and visitors don effective PPE.
- Provide social distancing enforcement.
- Perform screening duties in a courteous and professional manner and act as an ambassador for the Hospital.

Education & Qualifications:

- Ability to interact effectively with patients, staff and families and visitors.
- Excellent verbal and written communication skills with the ability to work well with others in an interdisciplinary team environment.
- Must be self-motivated, with the ability to screen with minimal supervision, a high degree of attention to detail and thoroughness.
- Previous experience in customer service is an asset.
- Secondary School Diploma.
- Students pursuing studies in a health related discipline are encouraged to apply.

Hours of Work: Must be available to work all shifts, including days, evenings, nights & weekends.

Interested applicants must submit a current **cover letter and resume** to the Human Resources Department by e-mailing ngahr@ngh.on.ca, referring to posting number above by 1600 hours on **December 8, 2020**.

In order to ensure equal opportunities during the recruitment and selection process, Norfolk General Hospital and Norfolk Hospital Nursing Home provides accommodations for applicants with disabilities, upon request.

Norfolk General Hospital and Norfolk Hospital Nursing Home thanks all applicants for their interest. Please note that only those applicants selected for an interview will be contacted.